

PASS  
OFFICE:  
SEND  
FORM C  
TO V-43



C

Vail and Beaver Creek 2019-2020 Merchant Pass  
Proof of Employment / Pass Transfer Form

MERCHANT BUSINESS NAME: \_\_\_\_\_

➤ **Proof of Employment:**

**IF EMPLOYEE HAS PAYSTUB, DO NOT USE THIS FORM (EXCEPT TO TRANSFER)  
BY USING THIS FORM FOR PASS PURCHASE,  
MERCHANT WILL BE IN AUDIT**

Use this section to purchase or assign a pass for an employee whom has not yet received a pay stub.

1. Employee must bring in this form plus:
2. Payment or pass voucher (All payments must be in the form of a business check or business credit card)
3. Photo ID

*This is to confirm that \_\_\_\_\_ is a direct paid employee.*  
(Employee Name)

I understand that the penalty for purchasing Merchant passes on behalf of non-employees may include forfeiting payments and loss of Merchant Pass privileges.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**MERCHANT AUTHORIZED SIGNATURE is required.**

➤ **Merchant Pass Transfers:**

Use this section of the form when transferring individual passes:

- A photo ID, proof of employment and Form C are required for an employee to obtain their transferred pass.
- Must be paid with a business check or business credit card for \$110 (business name must be printed on the business check or credit card).
- In any case of separation of an employee from the company, the company must call 970-754-3080 to deactivate the pass of the former employee and get the employee's pass number to complete the transfer section on Form C (below).
- For more details see Form A.

Please transfer from \_\_\_\_\_ in the name of \_\_\_\_\_ to \_\_\_\_\_.  
(pass number) (previous pass holder) (new pass holder)

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**MERCHANT AUTHORIZED SIGNATURE is required.**

**Merchant Pass Contact Numbers**

- Vail 970-SKI-VAIL (754-8245)
- Beaver Creek 970-754-5200